

IN THE COURT OF COMMON PLEAS OF WESTMORELAND COUNTY  
PENNSYLVANIA  
CIVIL ACTION - CUSTODY

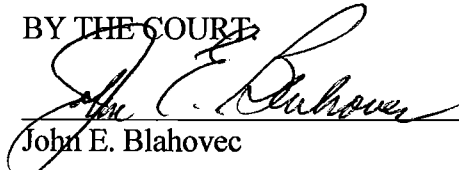
IN RE: Rule W1915.15

)  
) No. 3 of 2009  
)

ORDER

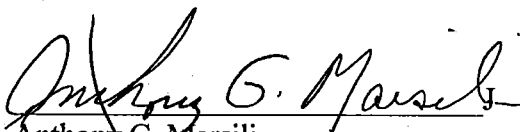
AND NOW, this 10<sup>th</sup> day of November 2009, IT IS HEREBY ORDERED that current Westmoreland Rules of Civil Procedure W1915.4-3(a) and W1915.15 are rescinded, and new Rules W1915.4-3(a) and W1915.15 are adopted effective thirty days after publication in *The Pennsylvania Bulletin*.

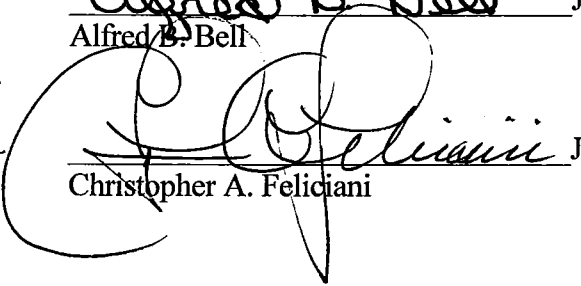
BY THE COURT

  
\_\_\_\_\_  
John E. Blahovec PJ

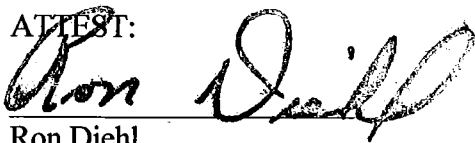
  
\_\_\_\_\_  
John J. Driscoll J

  
\_\_\_\_\_  
Alfred B. Bell J

  
\_\_\_\_\_  
Anthony G. Marsili J

  
\_\_\_\_\_  
Christopher A. Feliciani J

ATTEST:

  
\_\_\_\_\_  
Ron Diehl,  
Prothonotary

Date: November 12, 2009  
**Certified to be a  
True Copy**

  
\_\_\_\_\_  
**Prothonotary**

My Commission Expires  
on Monday, Jan 2010

**RULE W1915.4-3 CUSTODY CONCILIATION CONFERENCE**

- (a) Each party shall submit to the Custody Office a completed Westmoreland County Parent Information Form and proof of his or her most recent earnings at the time of the conference. The Parent Information Form, copies of which are available from the Westmoreland County Custody Office, shall contain the following information:
- (1) Identifying information – Name, Address, Phone Number, Age, Date of Birth, Martial Status, Education;
  - (2) Parent’s occupation, place of employment and work schedule;
  - (3) Date of separation;
  - (4) Name of any new partner;
  - (5) Members of parent’s household;
  - (6) Names, ages and birth dates of children involved;
  - (7) Children’s schedule (school, extra curricular activities);
  - (8) Issues/problems of concern;
  - (9) Recommendations for custody/visitation;
  - (10) Current custody schedules (when the child is in the parent’s custody).

**RULE W1915.15 FORM OF COMPLAINT. CAPTION. ORDER. PETITION TO MODIFY A PARTIAL CUSTODY OR VISITATION ORDER**

The following scheduling order shall be used in all actions containing an issue of custody, partial custody or visitation of minor children:

IN THE COURT OF COMMON PLEAS OF WESTMORELAND COUNTY, PENNSYLVANIA  
CIVIL ACTION – LAW (CUSTODY)

Plaintiff	)	
	)	
v.	)	No.
Defendant	)	

**CUSTODY SCHEDULING ORDER**

You, \_\_\_\_\_, (defendant) (respondent), have been sued in court to (obtain) (modify) custody, partial custody or visitation of the children:

Name	Date of Birth
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\_\_\_\_\_

- 
- 
- (1) The Plaintiff is ORDERED to attend the mandatory Children Hurt In Loss through Divorce/Separation (CHILD) Program on \_\_\_\_\_, 20\_\_ at \_\_\_\_\_.M. at the Westmoreland County Courthouse located at 2 North Main Street, Greensburg, Pa. 15601, phone number (724)853-4501. The Plaintiff is also ORDERED to prepay the \$50.00 program registration fee using the CHILD Program Registration Form. (No money will be accepted at the session.) The Plaintiff is further ORDERED to serve a copy of the CHILD Program Registration Form on the Defendant.
  - (2) The Defendant is ORDERED to attend the mandatory Children Hurt In Loss through Divorce/Separation (CHILD) Program on \_\_\_\_\_, 20\_\_ at \_\_\_\_\_.M. at the Westmoreland County Courthouse located at 2 North Main Street, Greensburg, Pa. 15601, phone number (724) 853-4501. The Defendant is also ORDERED to prepay the \$50.00 program registration fee using the CHILD Program Registration Form. (No money will be accepted at the session.)
  - (3) Non resident parents must attend a program similar to the CHILD program which has been certified or approved by the local Court. A Certification of Successful Completion must be presented at the time of the Conciliation Conference.
  - (4) If the moving party fails to pay fees or to appear for the CHILD Program, the Custody action may be dismissed without prejudice, and any fees paid by such party may be forfeited.
  - (5) If the responding party fails to pay fees or to appear for the CHILD program, the Court may issue an immediate Rule to Show Cause why such party should not be held in contempt.
  - (6) Each Party is hereby Ordered to submit to the Custody Office, pursuant to Westmoreland County Rule of Civil Procedure W1915.4-3, a completed Parent Information Form and proof of his or her most recent earnings at the time of the conference. The Petitioner is hereby Ordered to serve a copy of the Parent Information Form on the Respondent.
  - (7) An Election to Proceed Through Mediation or a Consent Agreement may be filed at any time with the Custody Office.
  - (8) You are hereby ordered to appear in person on \_\_\_\_\_, 20\_\_ at \_\_\_\_\_.M. for a Custody Conciliation Conference in the Family Court Custody Office on the fourth floor of the Westmoreland County Courthouse Annex, 2 North Main Street, Greensburg, Pa. 15601.

**CHILDREN MUST ATTEND UNLESS OTHERWISE ORDERED**

If you fail to appear for the Custody Conciliation Conference as provided by this Order, an order for custody, partial custody or visitation may be entered against you or the Court may issue a

warrant for your arrest.

YOU SHOULD TAKE THIS ORDER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER OR CANNOT AFFORD ONE, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW.

If You Cannot Afford a Lawyer

Laurel Legal Services  
306 S. Pennsylvania Ave.  
Greensburg, Pa. 15601  
(724)836-2211

If You Do Not Have a Lawyer

Westmoreland Lawyer Referral  
P.O. Box 565  
Greensburg, Pa. 15601  
(724)834-8490  
<http://lrs.westbar.org>

AMERICANS WITH DISABILITIES ACT OF 1990

The Court of Common Pleas of Westmoreland County complies with the Americans with Disabilities Act of 1990. For information about accessible facilities and reasonable accommodations available to disabled individuals having business before the Court, please contact (724)830-3665. All arrangements must be made at least 3 working days prior to any hearing or business before the Court. You must attend the scheduled conference or hearing.

BY THE COURT:

Date: \_\_\_\_\_

\_\_\_\_\_ J.